



OUTSIDE OF SCHOOL HOURS CARE EDUCATOR - 2ND QUALIFIED

we're hiring!

POSITION DETAILS

Established in 1980, Orana Catholic Primary School is a double stream school with enrolment of approximately 470 students. The school enjoys a strong relationship with the local parish and a supportive and active community. The school offers an efficient and well patroned Out of School Hours Service, registered for 85 places. The service provides quality care for before and after school and vacation care.

We are seeking part-time, 2nd in charge, qualified educator to work with our centre manager. The successful applicant will be the responsible person in charge of the running of the centre including: liaising with families; implementing educational programs; the management of team members; child observations and organisation of materials and resources. This position will also include administrative duties such as policy work and Quality Improvement Planning.

During term, the position will be set shifts over 5 days for before and after school care. Hours may increase during the holiday care program.

SELECTION CRITERIA

- Experience in a similar role and the following attributes are required:
- Sound knowledge of the National Quality Standards, Early Years Learning Framework, My Time Our Place and the Education and Care National Regulations
- Enthusiastic, energetic and caring educator
- Competent skills in using computer software
- Sound work ethic and the ability to work in a close team environment or work unsupervised
- Good verbal and communication skills
- Ability to use initiative to prioritise tasks and solve problems
- Seeks and welcomes feedback from a variety of sources to improve practice

ONE OF THE BELOW QUALIFICATIONS

- A degree, diploma or Certificate IV in Children's Studies (Age 4-14)
- A degree or diploma in education, recreation, sport science, leisure studies, social and behavioural science or nursing
- Certificate IV in Children's Services (Outside of Hours Care, CHC41208/CHC41212)
- Certificate IV in School Age Education and Care (CHC40113)
- Certificate IV in Education Support (CHC40213)
- Diploma in Children's Services (Early Childhood Education and Care, CHC50113)
- Diploma in Children's Services (Outside of School Hours Care, CHC50113)
- Diploma in Early Childhood Education and Care (CHC50213)

QUALIFICATION REQUIRED

- Police Clearance issued through the Education Department WA (not older than 3 months)
- Working with Children Check
- Accreditation to Work in a Catholic School or willingness to work towards
- Valid First Aid, Anaphylaxis and Asthma Training or willingness to acquire

contact us today

Please email a cover letter and CV including contact details for 2 referees to admin@orana.wa.edu.au with the subject line OSHC Educator by 4pm on 2nd September, 2021.

School Principal : Mrs Dee Johnston
Phone Number : 9457 4907
Fax Number : 9354 4099
Email Address : admin@orana.wa.edu.au
Web Site : web.orana.wa.edu.au

Location: Willetton, Perth
Type: Part-Time
Term: Ongoing

